Parent and Family Plan

Parent and Family Engagement Policy (Complete)

Schools must involve parents and family in the joint development and periodic review and revision of the ESSA, Title I school parental and family engagement plan and policy, and in the process of school review and improvement. Please describe how this will be accomplished.

Parents will be involved in the review and revision of the NCLB, Title I parent plan through regularly scheduled monthly parent meetings. All parents in the school will be informed and encouraged to attend these meetings through flyers sent home with students.

The school will hold an annual meeting at a time convenient to parents and families during the first month of school to inform them of the school's participation in ESSA, Title I programs and to explain the Title I requirements and their right to be involved in the Title I programs. The school will also offer a number of additional parental and family engagement meetings, including school PAC meetings, at different times and will invite all parents and key family members of children participating in the ESSA, Title I program to these meetings, and encourage them to attend. Please describe how this will be accomplished. Please list the projected date of your Title I Annual Meeting and your Title I PAC Organizational Meeting

During the first parent meeting of the year the members of the Parent Advisory Council (PAC) will report to the general parent assembly on issues regarding NCLB, Title I programs. In subsequent parent meetings, as well as LSC meetings, parents will be kept up to date. All parents in the school will be informed and encouraged to attend these meetings through flyers send home with students. To further encourage high parent participation, meetings will be held in the morning and then repeated in the evening. Our Title 1 Annual Meeting and Title 1 PAC Organizational Meetings will take place on the same day, 11/13/20.

At the request of parents and family members, schools will provide opportunities for regular meetings, including the School Parent Advisory Council meetings, for parents and family members to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. Please describe how the school will immediately respond to any such suggestions.

Our school invites parent input and involvement. Furthermore, the administration has an open door policy. NCLB PAC meetings as well as LSC meetings are a means for parents to give their suggestions or address any questions, concerns or comments.

Schools will provide parents a report of their child's performance on the State assessment in at least math, language arts and reading. Please describe how this will be accomplished.

Parents will be informed of their child's performance on State assessments through conferences with classroom teachers as well as through reports and letters sent home with students.

Schools will provide parents timely notice when their child has been assigned to, or taught by, a teacher who is not “highly qualified,” as defined in the Title I Final Regulations, for at least four (4) consecutive weeks. Please describe how this will be accomplished.

Parents will be notified of their child's teacher being highly qualified through an official school letter sent home with students at the beginning of the school year.

Schools will assist parents of participating ESSA Title I children in understanding: the state's academic content standards; the state's student academic achievement standards; the state and local academic assessments including alternate assessments; the requirements of Title I, Part A; how to monitor their child's progress; and how to work with educators. Please describe how this will be accomplished.
Parents will be informed of all the State and local academic policies during monthly parent meetings, when conferencing with the classroom teachers and through progress reports.

Schools will provide information, resources, materials and training, including literacy training and technology, as appropriate, to assist parents and family members in working with their children to improve their academic achievement, and to encourage increased parental involvement. Please describe how this will be accomplished.

Through our participation in the Community Schools Initiative our school offers various parent programs that continually encourage parental involvement. In order to assess what services and programs our parents need, our Community Resource Coordinator will administer a Parent/Guardian Survey during the first parent meeting of the year (e.g. computer, literacy, ESL, and GED classes).

Schools will educate all staff in the value and utility of contributions by parents and family and in how to reach out to, communicate and work with, parents and family as equal partners in the education of their children and in how to implement and coordinate parent and family programs and build ties with parents and family members. Please describe how this will be accomplished.

During professional development days, faculty meetings, staff development days the school staff will participate in training sessions on the importance of parental involvement as well as on the best practice strategies.

Schools will, to the extent feasible and appropriate, coordinate and integrate parent and family programs and activities with Head Start, Reading First, Early Reading First involvement, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs, to further encourage and support parents and families in more fully participating in their children's education. Please describe how this will be accomplished.

Through our participation in the Community School Initiative (CSI) we partner with an organization that provides parents-as-teachers programs, crisis intervention programs, as well as family focus programs.

Schools will ensure that information related to the school and parent and family programs, meetings, and other activities is sent to parents in understandable and uniform formats, including language. Please describe how this will be accomplished.

Since we serve a bilingual community, all important information disseminated to parents (i.e. during parent meetings, on parent bulletin, on outdoor school sign, during LSC meetings and through flyers sent home with students) is in bilingual, English-Spanish format.

### Policy Implementation Activities

[X] The LSC will approve the school improvement plan and monitor the CIWP.

[X] In the CIWP, the school identifies current parental and family engagement practices and outlines activities related to expanding parent and family partnership programs.

[X] The school will coordinate the parent and family engagement programs identified in the CIWP.

[X] The school will evaluate the Parent and Family Engagement Policy for effectiveness and make improvements as necessary.

Explain why any of the boxes above are unchecked: (type "n/a" if all are checked)

n/a
School-Parent Compact (Complete)

The school will provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating student to meet the State's student academic achievement standards. Describe how the school will provide high-quality curriculum and instruction in a supportive environment. (Restate the school mission.)

The vision of our school is to provide an environment in which parents, students, and teachers work together to graduate 100% of our students and have 100% continue on to college.

The school will hold parent-teacher conferences. Describe the kinds of parent-teacher conferences that will be held and the dates on which they are scheduled.

Parent conferences will follow the CPS scheduled report card pick-up schedule. In addition we will host an Open House after the first five weeks of each semester. Also, parent conferences will be ongoing throughout the year.

The school will provide parents with frequent reports on their children's progress. Describe when and how the school will provide reports to parents.

Progress reports will be sent home to parents every five weeks via mail and also with students.

The school will provide parents access to staff. Describe when, where and how staff will be available for consultations with parents.

Parents will have walk-in hours before the start of teachers' teaching cycle on a daily basis.

The school will provide parents opportunities to volunteer and participate in their children's classes. Describe how and when parents and family members may volunteer, participate, and observe classroom activities.

Parents will have the opportunity to take GED and ESL classes. Parents will take part in student field trips to colleges and universities.

The parents will support their children's learning. Describe how the parents will assist learning (i.e. monitoring attendance, homework completion).

Parents will be in communication with teachers about their child's progress through phone calls and electronic mailings.

The parents will participate in decisions relating to the education of their children. Describe when, where and how parents will consult with the school.

Parents will meet as a group on an ongoing basis throughout the year in a parent-led forum to discuss school progress and voice any concerns. Parents will also have access to monthly Local School Council meetings.

The students will share the responsibility for improved student academic achievement. Describe how the students will assure academic achievement (i.e. good attendance, positive attitude, class preparation).

Students will monitor their progress and set goals for themselves through academic counseling. Students will begin this process as freshman.

Parent Budget (Complete)

Goals: Indicate goals, timeline of activities and training topics that are designed to assist parents and families with increasing their students' academic achievement. The overarching goal is to increase student academic achievement through parental and family engagement involvement; specify your goals.

The main goal is centered ESL supports, fitness and nutrition, and social-emotional supports for families. Parents have participated in workshops that address social-emotional well being of adolescents and how to communicate effectively with
Allocate your Mandated Title 1 Parent and Family Engagement Funds to support your Parent and Family Engagement Program.

### Account(s)

#### Description

**Allocation ~ $758.00**

<table>
<thead>
<tr>
<th>Account Code</th>
<th>Description</th>
<th>Allocation</th>
</tr>
</thead>
<tbody>
<tr>
<td>51130, 52130</td>
<td><strong>Teacher Presenter/ESP Extended Day</strong>&lt;br&gt;For Teacher presenter, ESP Extended Day, please remember to put money on the benefits line. Non-Instructional pay rate applies.</td>
<td>$0.00</td>
</tr>
<tr>
<td>53405</td>
<td><strong>Supplies</strong>&lt;br&gt;In addition to supplies for parent program, please use this account to also purchase books for parents only. Use this account for equipment with a per unit cost of less than $500.</td>
<td>$0.00</td>
</tr>
<tr>
<td>53205</td>
<td><strong>Refreshments</strong>&lt;br&gt;Allocation CAN NOT EXCEED 25% of the Parent Budget. Refreshments must be used for Title 1 PAC meetings, trainings and workshops.</td>
<td>$0.00</td>
</tr>
<tr>
<td>54125</td>
<td><strong>Consultants</strong>&lt;br&gt;For Parent Training Only. Consultant must have a CPS vendor number and paid with a Purchase Order after service is rendered (NO CHECKS ARE ALLOWED)</td>
<td>$0.00</td>
</tr>
<tr>
<td>54505</td>
<td><strong>Admission and Registration Fees, Subscriptions and memberships</strong>&lt;br&gt;For Parents use only.</td>
<td>$0.00</td>
</tr>
<tr>
<td>54205</td>
<td><strong>Travel</strong>&lt;br&gt;Buses for Parents use. Overnight Conference travel- schools must follow the CPS Travel Policy. The CPS Parent Overnight Travel Approval Form and Conference Travel Form must be completed.</td>
<td>$0.00</td>
</tr>
<tr>
<td>54565</td>
<td><strong>Reimbursements</strong>&lt;br&gt;Allocation CAN NOT EXCEED 25% OF THE Parent Budget. All Parent Reimbursements related to Title 1 parent and family engagement must be paid from this account. Receipts must be clear unaltered and itemized. School must keep all receipts.</td>
<td>$0.00</td>
</tr>
<tr>
<td>53510</td>
<td><strong>Postage</strong>&lt;br&gt;Must be used for parent and family engagement programs only.</td>
<td>$0.00</td>
</tr>
<tr>
<td>53306</td>
<td><strong>Software</strong>&lt;br&gt;Must be educational and for parent use only.</td>
<td>$0.00</td>
</tr>
<tr>
<td>55005</td>
<td><strong>Furniture and Equipment</strong>&lt;br&gt;Must have a parent room or a secure place to keep furniture/equipment. Cannot be</td>
<td>$0.00</td>
</tr>
<tr>
<td>placed in the main office or where staff and students have access too. To be used only by parents.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

Bottom of Form

© 2020 - CPS CIWP