

Community Links High School

Subjects: Integrated Math, Algebra 1, Algebra 2, and Biology

Teachers: Ms. Ma (ms.ma@comlinkshs.org) & Mr. Rodriguez (mr.rodriguez@comlinkshs.org)

Ms. Ma's cell phone number: 773-301-1242 (M-F from 4:15pm-7:00pm; anytime on Sa-Su)

*If I do not answer your call, and you want me to call you back, please leave a message or send me a text with your name and phone number.

Outside Class Help:

If you need help outside of class, make an appointment to meet with Mr. Rodriguez or me before or after school. If you make an appointment and do not show up, you will receive a 1-hour detention.

Materials Needed Daily:

- Textbook (provided, but \$25 if LOST)
- Calculator (provided, but \$20 if LOST)
- Binder with dividers
- Student planner or agenda
- Daily folder
- Notebook paper
- Pen or pencil (math must be done in pencil!)

Grading scale:

A = 100% to 90%, B = 89% to 80%, C = 79% to 70%, D = 69% to 60%, F = 59% and below

Grading Weight:

Mastery 50%

Homework 15%

Participation 15%

Final 10%

Mastery = Quizzes, Tests, and Projects (50%) :

You will have a quiz or test almost every week. Questions will come from the homework assignments. Corrections will be required on all quizzes and tests. Retakes are only allowed after you have completed the corrections. You must make an appointment with Mr. Rodriguez or me to take the retake.

Homework (15%) :

You will receive homework a few times a week. Not all assignments will be graded, but the practice will help you do well on the quizzes. As a class we will always go over the answers to the assigned homework, so you should be ready to ask and answer questions. There are only a few extra credit opportunities every year, so take advantage of them when they're offered.

Class Work and Participation (15%) :

Everyday, you will be expected to complete a warm-up for the first 3-5 minutes of class. You will start your weekly warm-ups on a sheet of notebook paper and turn it in on Friday. It is a your responsibility to hold onto your sheet for the entire week. No sheet = no points. Don't lose it!

Rubric for Class Participation points per week

Attendance	Earn 1 point for every day you are in class.
On Time	Earn 1 point for being on time.
Warm Up	Earn 1 point for every correct answer during the first five minutes of class.

Growth (10%) :

Your grades for this section will be based on your scores (from beginning, middle, to end of year) on whole school interim assessments, classroom interim assessments, REACH Performance Tasks, and SAT. Yes, you should put effort into these tests because they will all count towards your grade in some way.

Final Exams (10%) :

You will take two Final Exams during the school year; one in January at the end of Semester 1 and one in June at the end of Semester 2.

Excused Absences:

If you know you will be absent, it is your responsibility to tell your teachers and get any notes and homework information you missed. You must bring in the note from your parent or guardian the day you return from your absence!

- Homework Makeup
 - One day plus the number of absences. For example, if one day was missed, the homework assigned that missed day will be due two days after you get back.
- Quizzes and Tests Makeup
 - If you miss a day of a quiz, you must take it the next day. Depending on what we do in class, you might be given time during class. If this isn't possible, you will have to stay after school to take the missed quiz.
 - If you've been absent for a long time, we will have a talk about your new deadlines.
- Papers / Projects
 - These are due the day you come back. For each day late, the grade drops 10% (by one letter grade). Papers and projects will be accepted up to 2 weeks late (0% credit).

Unexcused Absences:

If you have an unexcused absence, you will receive an automatic zero for all assignments that were due or handed out that day. There are no makeup opportunities allowed. This can really hurt your grade in the long run, so don't have unexcused absences! Remember to bring a note!